

## **ART AND CRAFT DISPLAYS AT CAFFI WYLFA**

### **TERMS AND CONDITIONS**

We require artists to book exhibition slots of three months, each occupying all the hanging space in one of the two rooms of Caffi Wylfa. We are always booked up well in advance, so please contact us on [administrator@glynwylfa.co.uk](mailto:administrator@glynwylfa.co.uk) to find out the dates of the next available slot we are able to offer and in which room it will be. It would also be helpful if you could supply images of a few of your pictures and the prices you would wish to charge for them.

We have very limited shelving space to display greetings cards or carvings and similar small items, and regret that we are unable to offer secure display options for these, so will usually be unable to accept them. The items already on display are the subject of long-standing contracts with their respective artists.

If you are interested in proceeding with a booking, our terms and conditions are as follows:-

We always have two art exhibitions at any time, one in each room of Caffi Wylfa, with different changeover dates. All items should be available for sale, i.e. not for display only, and should be framed and strung ready for hanging. We use a wire and hook system similar to those used in the majority of galleries, and pictures may only be hung on the walls where the rails are installed. You should hold the copyright to all items - they must not be copies or reproductions of anyone else's work, or images of famous people etc. unless you have written permission from them or their estate to use them.

Depending on the size of your works, there should be room for at least 10 - 15 items, and you should use all the available hanging space on the allocated walls in your exhibition room. We do not charge a hanging fee but take 20% commission on all sales, which our staff will handle on your behalf. Sales are recorded in our electronic till system - you will be allocated a unique sales code - and we pay out directly into your bank at the end of the exhibition period: we will require you to let us have the appropriate bank details at the end of that time. We use a secure encrypted system so it is perfectly safe. You should supply removable labels attached to each item showing the title and price of each and your personal display code, plus a list of all items left with us, for our file - this need only be emailed to us. It is essential to use the code so that any sales can be traced.

We have excellent security, including a recording CCTV system indoors and outside, fire and intruder alarms, and the local police station on-site. We are open from 9-30 until 5-00, 7 days a week, and have a high footfall of customers, a mixture of local people and tourists visiting the adjacent World Heritage Site, Chirk Castle and the Ceiriog Valley Area of Outstanding Natural Beauty.